

## **How to obtain GDAP (partner)**

As a partner sign into the Partner Center Dashboard as an Admin Agent.

1. Select a customer
2. Request an admin relationship
3. Give it an unique name and specify the duration in days\*
4. Select the Azure AD roles you want to request access to
5. Finalize the request
6. Review the request and send the email to your customer

\*GDAP will automatically expire. After expiration, you will no longer have access and need to request it again.

## **How to approve (customer)**

Customers can approve your GDAP request in their Microsoft 365 Admin Center as Global Admin.

After you have requested GDAP access, the customer can approve your request. They simply click on the link in the GDAP invitation mail and will be directed to the Approve partner roles page in their Microsoft 365 Admin Center, where they need to Approve all.

Both you as a partner and the customer will get a confirmation mail about the GDAP request being approved which contains the Approver, Expiration date, Partner name and Partner roles.

- [More information on GDAP](#)
- [More information on obtaining GDAP](#)
- [More information on approving GDAP](#)
- [FAQ around GDAP](#)
- [Asset Detail \(microsoft.com\)](#)